

## REMINDER NOTICE TO PARENTS!!

### 2005/2006 TOPSFIELD/BOXFORD/MIDDLETON ELEMENTARY SCHOOLS EMERGENCY SCHOOL CLOSINGS/NO SCHOOL POLICY

It is our practice to have the schools remain in session whenever possible. However, bad weather conditions or other emergency situations will occasionally require that schools be closed, be delayed opening or be dismissed early.

One (1) blast on the fire signal in Boxford and three (3) blasts on the fire signal in Topsfield sounded at 7:15 a.m. will indicate that all classes are cancelled for the day. Announcements of no school, delayed openings or early dismissal are given to:

#### Television Stations

WBZ - TV Channel 4  
WCVB - TV Channel 5  
WHDH - TV Channel 7  
WFXT - TV Channel 25

#### Radio Stations

WBZ - Radio 1030 AM  
WESX - Radio 1230 AM  
WBUR - Radio 90.9 FM  
WOBQ - Radio 104.9 FM  
WRKO - Radio 680 AM

All parents are urged to use their own judgement in sending their children to school during stormy weather. Even though school is in session, a parent may choose to keep his/her child at home because of neighborhood hazards or conditions. Any child who remains at home under these circumstances will be given full opportunity to make up any work and no penalty will be attached to such absences.

In those cases where it is necessary to close school earlier than the regular dismissal time for such reasons as weather conditions, power failure, and heating plant failure, the alarm will be sounded fifteen minutes before dismissal when both schools are involved. In addition, announcements will be made to the same radio/T.V. stations listed above. The school principal will initiate a network of telephone calls in an attempt to reach all parents.

The emergency Parent Telephone Chain will also be used when school cancellation or a delayed opening is required for an individual school for reason other than weather.

Whenever a parent or their designated backup person cannot be reached, the child will be kept at the school under the supervision of the building principal. No student will be dismissed unless we are confident they will be under the safe supervision of an adult once home.

#### SPECIAL WINTER CONDITIONS

The School Department, on a temporary basis, will provide additional bus stops on some existing routes if winter storms impact safety conditions due to excessive snow banks. Parents will be alerted when the additional stops will be activated until conditions improve.